

**Centre for Development of Imaging Technology (C-DIT)  
Chithranjali Hills, Thiruvallom,  
Thiruvananthapuram-695 027  
Phone: 2380910/ 912/ 895 Fax: 2380681**

Extract of Public Notice:

**TENDER NOTICE**

Ref.No C-DIT/3/DD/15/T430 Dated 20.11.15

C-DIT invites sealed competitive bids for **the supply and installation of Laptops for Digitization Department**. Details are given in the website: [www.cdit.org](http://www.cdit.org). The last date for submission of bids: **27.11.15, 11AM**

**Sd/ REGISTRAR**

**Technical Details**

Specifications: \_\_\_\_\_ - unit rate to be quoted

Core i5 processor, 8GB RAM, 1TB Hard disk, DVD writer, VGA Connector, USB 3.0 Port (Minimum 3), Ethernet Port RJ 45(2 Nos), Windows 7 OS, USB keyboard, USB Mouse, Display 14 inch

(Requirement- 5 Numbers)

**GENERAL CONDITIONS:**

1. The Scope of supply includes installation also
2. No additional charges will be provided for the installation at site.

3. No specific format for quoting prices. The agency/bidder should quote the rates in their own letter head duly signed by authorized signatories
4. The items are to be supplied at Digitization Department, Centre Plaza, Vazhuthacaud, Thiruvananthapuram.
5. The agency/bidder should possess a minimum of 1-2 years' experience in supply and installation of similar products in State Government Departments/ PSU's etc. (Details should be provided)
6. The Tenders should be super scribed with Tender Number and addressed to the Registrar, C-DIT, Chithranjali Hills, Thiruvallom P.O., Thiruvananthapuram- 695 027. Phone Number- 2380910/912/895. **Last date and time for submission of Tenders: 27.11.15, 11AM.** Tenders can either be delivered in person or sent at the above mentioned address by COURIER/REGISTERED POST, to the official inviting tender. It shall be the responsibility of the bidder to ensure that the tender is delivered in time as tenders received after the Due Date and Time of opening are liable to be rejected.
7. Tenders of the offers received will be opened on 27.11.15, **12 Noon** in the presence of the representatives of the firms who may be present at that time. All prices quoted should be inclusive of all levies and taxes, delivery at site.
8. The agency/bidder is responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the items supplied are noticed, such items will be rejected. The rejected items should be cleared from the premises by the supplier at his own cost, risk and responsibility within a week from the date of rejections
9. Technical particulars and other details of the items offered should be mentioned in the tender. *Any deviation should be brought to the notice of C-DIT*
10. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the tenderer shall be bound to supply the accepted items at the rates quoted.
11. On taxable items of supply, VAT shall be shown separately and taxes will be paid at the ruling rates applicable.

12. No advance payment will be made against supplies. Tenders demanding advance payment and clearance through the banks will not be accepted.
13. The rate quoted by the Tenderer shall be inclusive of the transportation charges, delivery charges and unloading charges at site. The rates quoted shall be valid for a period of six months. Once the quotation is accepted the rates quoted shall be firm till the entire works are completed in all respects. No escalation in rates will be allowed till all the works are completed.
14. Delivery period shall be 14 days (maximum) from the date of receipt of confirmed order and this should be strictly adhered to. If the supplier has a different delivery schedule it can be brought to the notice of C-DIT by mentioning in the bid. Once the delivery schedule is mutually agreed to and mentioned in the purchase order, any further extension suo moto in the delivery period may result in cancellation of the supply order. In case the Tenderer became unable to affect supply within the time limit prescribed by C-DIT, the supply order is likely to be cancelled and the items will be arranged by C-DIT from elsewhere.
15. All bids of Indian origin shall be in Indian Rupees only.
16. The rate quoted for material is final and no enhancement will be allowed at any circumstances. The enhancement of rate will cause the cancellation of the supply order.
17. The quantity mentioned is not final and subject to change. Orders will be placed only on actual requirement. In the bid form, the unit rate, applicable VAT and the total amount should be given promptly.
18. The supplier has to submit an agreement in the prescribed format for ensuring warranty and after sales support
19. Manufacturer's warranty should be extended to the items supplied.
20. **FORCE MAJEURE:** Notwithstanding anything contained herein, if at any time, during the continuance of the Order/Contract the performance in whole or in part by either party, of any obligations under this Order/Contract shall be prevented or delayed by reason of any war hostilities, acts of the public

enemy, restrictions by Govt. of India/ State Government, civil commotion, sabotage, fires, floods, explosion, epidemics, quarantine restrictions, strike, lock-outs, or acts of God (hereinafter referred to as 'event'), then provided notice of the happening of such event is given by either party to other within seven (7) days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this Order/Contract nor shall have any claim for damages against each other in respect of such non-performance and delay in performance. Performance under the Order/Contract shall be resumed immediately after such event has come to an end or ceased to exist and decision of the C-DIT as to whether the deliveries have to be resumed or not shall be final, conclusive and binding on the parties hereto. In the event of the parties hereto not able to agree that a force majeure event has occurred, the parties shall submit the disputes for resolution pursuant to the provisions hereunder, provided that the burden of proof as to whether a force majeure event has occurred shall be upon the party claiming such an event.

21. **SETTLEMENT OF DISPUTES:** Except as otherwise specifically provided in the Order/Contract, all disputes concerning questions of the facts arising under the Order/Contract, shall be decided by C-DIT, subject to written appeal by the Seller/Contractor to the C-DIT, whose decision shall be final. Any disputes or differences shall be to the extent possible settled amicably between the parties hereto, failing which the disputed issues shall be settled through arbitration as provided in the Arbitration and Conciliation Act 1996.

#### **LAWS GOVERNING THE CONTRACT:**

The Order/Contract shall be executed and governed by the laws of India and the courts of India alone shall have jurisdiction in respect of any matter arising under or in connection with the Order/Contract

#### **JURISDICTION OF COURT**

Courts at Thiruvananthapuram/ Kerala High Court shall have exclusive jurisdiction to decide the dispute, if any, arising out of or in respect of the contract(s) to which these conditions are applicable.

22. **PAYMENT TERM:** The following terms of payment shall be applicable:

100 % payment after the delivery and successful installation of the equipment.

23. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.

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REGISTRAR, C-DIT

Dated 20.11.15